



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MAHARANI LAL KUNWARI POST GRADUATE COLLEGE, BALRAMPUR- (U.P.)

MAHARANI LAL KUNWARI P.G.COLLEGE BALRAMPUR U.P. PIN 271201
271201

www.mlkpgcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

1.3 CRITERIA WISE SUMMARY



2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHARANI LAL KUNWARI POST GRADUATE COLLEGE, BALRAMPUR- (U.P.)
Address	MAHARANI LAL KUNWARI P.G.COLLEGE BALRAMPUR U.P. PIN 271201
City	BALRAMPUR
State	Uttar pradesh
Pin	271201
Website	www.mlkpgcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Narendra Kumar Singh	05263-232915	9415407164	05263-234139	mlk.college1955@gmail.com
IQAC / CIQA coordinator	Ravindra Kumar	05263-235205	8299239476	05263-232914	ravindrabalrampur@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	17-07-1955			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Uttar pradesh	Siddharth University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	30-03-1976		View Document	
12B of UGC	30-03-1976		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	27-05-2016	24	The validity is extended continually for next twenty four months according to the para seventeen one of NCTE ordinance

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MAHARANI LAL KUNWARI P.G.COLLEGE BALRAMPUR U.P. PIN 271201	Urban	28.36	9960

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi	36	Intermediate	Hindi	720	609
UG	BA,English	36	Intermediate	English	720	616
UG	BA,Sanskrit	36	Intermediate	Hindi,Sanskrit	600	23
UG	BA,Urdu	36	Intermediate	Urdu	240	97
UG	BA,Mathematics	36	Intermediate with mathematics as one of the subjects	English,Hindi	60	19
UG	BSc,Mathematics	36	Intermediate with mathematics	English,Hindi	1080	283
UG	BA,Psychology	36	Intermediate	English,Hindi	480	405
UG	BA,Geography	36	Intermediate	English,Hindi	720	626
UG	BA,History	36	Intermediate	English,Hindi	480	391
UG	BA,Sociology	36	Intermediate	English,Hindi	1320	1268

Self Study Report of MAHARANI LAL KUNWARI POST GRADUATE COLLEGE, BALRAMPUR- (U.P.)

UG	BA,Education	36	Intermediate	English,Hindi	960	851
UG	BA,Economics	36	Intermediate	English,Hindi	120	68
UG	BA,Political Science	36	Intermediate	English,Hindi	720	658
UG	BA,Home Science	36	Intermediate	English,Hindi	240	123
UG	BA,Music	36	Intermediate	Hindi	60	0
UG	BSc,Physics	36	Intermediate with Mathematics	English,Hindi	1080	283
UG	BSc,Chemistry	36	Intermediate Science	English,Hindi	2040	724
UG	BSc,Botany	36	Intermediate Science	English,Hindi	960	521
UG	BSc,Zoology	36	Intermediate Science	English,Hindi	960	521
UG	BSc,Seed Technology	36	Intermediate Science	English,Hindi	120	80
UG	BBA,Commerce	36	Intermediate	English,Hindi	60	38
UG	BCom,Commerce	36	Intermediate	English,Hindi	360	156
UG	BCA,Computer Science	36	Intermediate	English,Hindi	120	111
UG	BEd,Teacher Education	24	Graduation	English,Hindi	50	46
PG	MA,Hindi	24	Graduation with Hindi	Hindi	75	35
PG	MA,English	24	Graduation with English	English	75	37
PG	MA,Sanskrit	24	Graduation with Sanskrit	Sanskrit	75	5
PG	MSc,Mathematics	24	Graduation with PCM	English,Hindi	75	59

Self Study Report of MAHARANI LAL KUNWARI POST GRADUATE COLLEGE, BALRAMPUR- (U.P.)

PG	MA,Psychology	24	Graduation with Psychology	English,Hindi	60	17
PG	MA,Geography	24	Graduation with Geography	English,Hindi	60	32
PG	MA,Sociology	24	Graduation with Sociology	English,Hindi	60	51
PG	MA,Education	24	Graduation with Education	English,Hindi	60	41
PG	MA,Political Science	24	Graduation with Political science	English,Hindi	75	26
PG	MSc,Physics	24	Graduation with Physics	English,Hindi	60	36
PG	MSc,Chemistry	24	Graduation with Chemistry	English,Hindi	60	56
PG	MSc,Botany	24	Graduation with Botany	English,Hindi	60	42
PG	MSc,Zoology	24	Graduation with Zoology	English,Hindi	120	76
PG	MCom,Commerce	24	Graduation with Commerce	English,Hindi	80	35
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	P.G. in Hindi	Hindi	12	0
Doctoral (Ph.D)	PhD or DPhil,Sanskrit	36	P.G. in Sanskrit	Hindi,Sanskrit	12	0
Doctoral (Ph.D)	PhD or DPhil,Mathematics	36	P.G. in Mathematics	English,Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Geography	36	P.G. in Geography	English,Hindi	18	0
Doctoral	PhD or DPhil	36	P.G. in	English,Hindi	22	0

Self Study Report of MAHARANI LAL KUNWARI POST GRADUATE COLLEGE, BALRAMPUR- (U.P.)

(Ph.D)	l,Education		Education	i		
Doctoral (Ph.D)	PhD or DPhil, Political Science	36	P.G. in Political Science	English, Hindi	4	0
Doctoral (Ph.D)	PhD or DPhil, Physics	36	P.G. in Physics	English, Hindi	26	0
Doctoral (Ph.D)	PhD or DPhil, Chemistry	36	P.G. in Chemistry	English, Hindi	12	0
Doctoral (Ph.D)	PhD or DPhil, Botany	36	P.G. in Botany	English, Hindi	30	0
Doctoral (Ph.D)	PhD or DPhil, Zoology	36	P.G. in Zoology	English, Hindi	8	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				23				97			
Recruited	0	0	0	0	18	5	0	23	46	10	0	56
Yet to Recruit	1				0				41			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				41			
Recruited	0	0	0	0	0	0	0	0	26	15	0	41
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				72
Recruited	45	5	0	50
Yet to Recruit				22
Sanctioned by the Management/Society or Other Authorized Bodies				54
Recruited	47	7	0	54
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				35
Recruited	25	1	0	26
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	9	0	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	17	5	0	31	4	0	57
M.Phil.	0	0	0	2	0	0	1	0	0	3
PG	0	0	0	0	0	0	9	5	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	1	0	9
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	17	15	0	32

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	1	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		8	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	3973	1	0	4	3978
	Female	2309	1	0	4	2314
	Others	0	0	0	0	0
PG	Male	469	1	0	0	470
	Female	483	0	0	1	484
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	300	168	302	405
	Female	92	81	131	133
	Others	0	0	0	0
ST	Male	35	22	44	50
	Female	15	9	20	31
	Others	0	0	0	0
OBC	Male	1210	862	1614	1900
	Female	556	706	938	988
	Others	0	0	0	0
General	Male	3687	3278	1762	2235
	Female	2391	1903	1296	1467
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		8286	7029	6107	7209

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 445

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	19	19

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7209	6107	7029	8286	8887

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3221	3069	2187	2610	2622

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1652	1826	2426	2660	3080

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
71	60	54	56	56

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
115	109	109	109	109

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 50

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
548.62	164.46	241.12	224.66	147.26

Number of computers

Response: 95

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Maharani Lal Kunwari Post Graduate College, Balrampur is presently affiliated to Siddharth University, Kapilvastu, Siddharth Nagar Uttar Pradesh and follows the curricula designed and developed by the University. However, some teachers are members of the Boards of Studies of the University in their subjects in designing the curricula/syllabi as per need and directive of U.G.C. or State Government. College ensures effective curriculum delivery through a well-planned and documented process. The college has designed certain value aided and certificate programmes of short duration related to personality and skill development of students.

IQAC prepares the academic calendar of the College prior to the commencement of every academic year. The academic calendar devises suitable dates for significant academic and other activities. The faculty members are briefed on the academic activities of the College on the first meeting of the commencement of every academic year. The heads of the departments arrange departmental meetings to distribute and assign the workload. Faculty members prepare their teaching plan for theory and practical at the beginning of the session.

The timetable committee prepares a general time-table for UG classes and HODs of the concerned departments prepare departmental timetable for PG classes. Teachers conduct classes as per the timetable provided by the College. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, seminars, tutorials, previous years and sample question paper solving exercises, field survey, etc. There are well equipped ICT/smart class rooms and laboratories available for imparting better understanding of the subject.

For the up gradation of subject-related knowledge, College organizes seminars, conferences, and workshops. This activity provides a platform to the faculty and the students to participate and interact with experts in various fields and enrich and update their subject knowledge.

For the effective curriculum delivery teachers' use participative, problem solving and student-centric learning methods. Faculties effectively and creatively use PPTs, video lectures, models, charts, various educational softwares, and the online NPTEL courses are available to the students for delivering the subject knowledge. The College organizes guest lectures, expert lectures of eminent academicians for the effective curriculum delivery.

College also provides special guidance to slow learners through extra classes, remedial coaching, book bank facility etc. Besides this, the College has a mentoring system for personal and academic-related issues.

The College has well equipped central library with more than eighty thousand books and it also has

subscription of various important journals and magazines. There is a separate reference section having 17,877 valuable manuscripts and reference books. Library provides INFLIBNET, e-journals, Shodhganga, etc. It also provides departmental library and internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning. IQAC periodically conducts the Academic and Administrative Audit by the internal and external peer for further improvement in academic and administrative activities.

At the end of every academic year, IQAC collects feedback on curricula from all the stakeholders, it is then analyzed and analysis report is communicated to Head of the institution.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 12

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	02	02	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 98.64

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
28	32	23	23	09

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 8.33

1.2.1.1 How many new courses are introduced within the last five years

Response: 33

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 68.42

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 13

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 2.26

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
150	60	90	90	30

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

All courses are affiliated to the Siddharth University, Kapilvastu, Siddharth Nagar (UP). The College offers one compulsory undergraduate course which addresses ancient India, Environment and Human Rights.

Environmental pollution is one of the most serious problems facing humanity and other life forms on our planet today. Pollutants can be naturally occurring substances or energies, but they are considered contaminants when in excess of natural levels. The curriculum provides opportunities to the students of all disciplines specially in graduation to aware with all the cutting-edge issues of environment, environmental problems. In our College almost all UG and some PG course contain a necessary subject of Environmental Science, so that they can understand current environmental issues. Environment and Resources prepare students to become professionals with a solid knowledge of the environment that equipped to contribute creative solutions to environmental problems.

Curriculum is also enriched with the topics like conservation of natural resources and their sustainable use so that they can be equipped with the basic knowledge of how the natural resources are sustainably used. They are able to do research in the concerned field and aim to solve the world's leading environmental, economic and social challenges.

The compulsory course also contains human rights which includes cultural, economic and political rights such as right to life, liberty, education, and equality before law, and right for association, belief, free speech, information, religion, movement and nationality. B. A. Part II contains Sociology of Movements in India, that contains all the related cross cutting issues.

In Biotechnology the students learn the current techniques to equip themselves for understanding the use of beneficial microorganisms for cleaning the environment.

The College takes additional efforts through different extracurricular activities such as debate, street play, rally, essay etc. organized by National Social Service (NSS), Rovers and Rangers, NCC for making students sensitive towards societal issues related to community health, environment, gender sensitivity etc. Activities like tree plantation, blood donation camp, cleaning of the living area on effects of environment are organized under the banner of NSS. Students also perform awareness programs in the village for emphasizing cleaning and maintaining hygiene, woman education, saving girl child, etc. Every department takes initiative to inculcate human values and professional ethics into students by organizing various programs like soft skill development, workshop on entrepreneurship development under the guidance of distinguished persons in these fields.

In the College, teachers help the students to prepare and face the competition at the global scenario with its different student development activities. In various departments, guest talks are conducted by experts from various fields of society who communicate the global interests and demands in the present day to students. Students are also encouraged to participate in national and international seminars/conferences to update their existing knowledge and skills with the changing global situations.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 17

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 17

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 2.82

1.3.3.1 Number of students undertaking field projects or internships

Response: 202

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.16

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	07	10	04	08

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 64.71

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4075	2968	3089	3721	3776

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6442	6139	5010	5190	5206

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 50.75

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1960	1439	753	1368	1393

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students, after admission & organizes special Programme of advanced learners & slow learners.

The main objective of the college is to achieve excellence by identifying learning levels of the students. Students from the diverse socio-cultural, economical and educational background are admitted in the college. Therefore, it becomes necessary to identify slow learners and advanced learners at the entry level. With the beginning of the every academic session, the college conducts preliminary test containing questions related to subject and aptitude test for newly admitted students. On this basis students are divided into slow and advance learners. Distinction of the students over their performance is easily sought and hence categorization as advanced and slow learners is done. Advanced and slow learners are also identified through their performance levels in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. Students identified/ enlisted as slow learners are provided remedial coaching, special guidance, extra lectures etc. As result of this many students have successfully passed the university examination with good grades/marks.

Following facilities have been provided to slow learners by the college:

Remedial coaching

Personal counseling

Tutorials / quiz Competition /Tests

Previous years question paper solving

Home assignments

Extra lectures

Special Guidance Scheme

Revision of important concepts in a viable manner

Extra assignments to strengthen learning

On the other hand, advanced learners are encouraged to participate in special programs for better performance in university examinations as well as in the following;

Department and College level quiz Competition

Department wise UPTET/CTET, NET/GATE guidelines

UPPSC/UPSC Guidance (Competitive Examination Guidance)

Seminars/Conferences/Workshops and Presentation of Research Papers.

Science Talent Search Examination.

The college has introduced medals as Founders Gold Medal for meritorious students of each class every year on 7th January. All meritorious students are encouraged to participate in various debates and other competitions organized by different NGOs and government bodies. In these sessions, Principal and the senior faculty members of the college make students aware of the aims and objectives, code of conduct, classroom attendance and examination and evaluation system of the college as well as university.

As a result of this most of the slow learners have successfully passed the annual university exam with good marks on the one hand while on the other hand most of the advance learners obtained various ranks and gold medal in the university. Similarly many students have qualified UPTET/CTET, NET/GATE and other competitive examination conducted by various state and central government. The bonding between staff members and students is highly appreciable in the institute. The Institute promotes independent learning atmosphere that contributes to their academic and personal growth.

2.2.2 Student - Full time teacher ratio

Response: 59.58

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.03

2.2.3.1 Number of differently abled students on rolls	
Response: 2	
File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic plan of the college is student-centric and innovative. Various methods of experiential and participatory learning as well as problem-solving methodologies are employed to make sure that students are dynamic participants than passive listeners in the teaching-learning process.

The college has adopted various teaching-learning and pedagogical methods for enhancing the learning levels of the students. In regular classroom teaching, teachers apply experiential learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussions, project works, survey methods, case study, field visits, field projects, review of books and writing of research papers.

Experiential learning:

The faculty of the college promotes experiential learning method to enhance and develop experimental learning approach among the students. Basically, biological, chemical, physical and social sciences are using this method in the teaching-learning process to facilitate the learning abilities of the students. Under this type of learning the institution undertakes various experience-based methods like, role playing, service learning, internships, studying abroad, open-ended projects, group projects and field study.

The more open-ended and non-formulaic an assignment is, the more likely students will rely on their own experience and reflection and immerse themselves in the topic. Environmental subjects are especially suited to experience-based learning because humans play a role in just about every environmental issue.

Thus, using an experience-based approach to an environmental topic invites student to examine their own effects on the environment, whether positive or negative.

Participative Learning:

1. Mock-Teaching, Seminar, Debates & Quizzes: - Students deliver lectures and seminars in each department, take part in seminars, workshops, conference etc. organized by the M.L.K. (P.G.) College and

other colleges and universities and NGOs, etc. Participation in debates, quizzes, extempore, power-point presentation, speeches, enables the students to learn new things.

2 Exhibition:-Academic Exhibitions are annually arranged to promote innovations, creativity and participative learning and ability to accept the challenges and develop many kinds of skills among the students.

3 Mock Parliament:- The students in the last year participated in mock parliament competitions (Sponsored by the Election Commission) and achieved great success through playing a role of member of the parliament. As members of parliament, students discussed various crucial issues of the nation.

4 Extra Co-curricular Activities:-Various cultural and academic competitions (recitation, drama, group song, group dance, debate, essay writing etc.) are also organized by which the students get the scope of participative learning. All departments are using this method successfully for enhancing the learning experiences of the students. The departments also organized various programs related to social and cultural values.

Problem Solving Method:

The college adopts this method in order to develop and enrich student’s creativity, decision-making ability, critical thinking and reasoning power. Students are given

Projects/dissertations to find creative solutions to the real-world problems and challenges of organizations they work with. Assignments are designed to promote holistic understanding of concepts taught in theory along with their practical applications. Apart from these many types of challenges were given to the students by the teachers to enhance the competency among the students.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 44.63

2.3.2.1 Number of teachers using ICT

Response: 60

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 84.45

2.3.3.1 Number of mentors

Response: 70

2.3.4 Innovation and creativity in teaching-learning

Response:

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description

Document

Year wise full time teachers and sanctioned posts for 5 years

[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 56.85

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
54	47	54	48	44

File Description

Document

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 7.75

2.4.3.1 Total experience of full-time teachers

Response: 914

File Description

Document

Any additional information

[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 3.57

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

The college has initiated continuous internal evaluation as per the norms and guidelines established by the college. The College Examination Incharge(CEI) is appointed as per the rules and regulations laid down by the University. On the onset of academic year, the chairman of timetable committee and the CEI prepares the schedule of internal evaluation. The schedule is circulated among the members of teaching faculty and the same is communicated to the students through the central notice board, website, departmental notice boards, besides, concerned teachers make announcements in the classrooms.

Various measures are adopted to assess the achievements of students at institutional level. Continuous Internal Evaluation (CIE) system at institutional level comprises of three steps:

Periodical class tests; Half-yearly examination at departmental level; & Pre-university examination at institutional level, (before University Annual Examination).

For the first year courses/ programs, Central Assessment Program (CAP) is undertaken as per the rules and regulations University . The internal examination committee monitors and conducts internal examinations in the college. All the teachers of the concerned departments submit a set of question papers through the Head of the Department to the examination committee. For the Continuous Internal Evaluation (CIE) the college conducts class tests, tutorials, unit tests, departmental seminars, project works, practical examinations etc. In the view of the guidelines and norms of the University for internal assessment, the college has developed department wise objective criteria for calculating internal marks so as to ensure transparency. At the commencement of every academic year, the students are made aware of the continuous internal evaluation mechanism which includes nature of question papers, marking scheme, various types of evaluation methods and the marking weightage to be given. The internal assessment of the Human Rights, Cyber Security, and other Skill-Based Courses are conducted as per the guidelines of the University for every semester. For the conduct of internal examinations, the college has Internal Squad to prevent malpractices in the examinations. The answer sheets are shown to the students after evaluation for their information which provides transparency and accountability in the evaluation process. After the results are announced student can seek a reevaluation of their answer sheets if needed. Photocopy of the answer sheets is made available to the students on their demand. The answer sheets are preserved and documented for further clarification and use. For the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes the responsibility and monitors the mechanism throughout the year.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. Internal assessment for all courses and subjects is done strictly as per university guidelines. The college conducts internal assessment throughout the semester/year. The results are constantly monitored by the concerned teacher to ensure consistent performance of the students. Internal assessment is carried out to ensure the complete understanding of each topic by the students and so they are conducted regularly to keep up with the syllabus prescribed by the university. The faculty members, however, have a certain amount of flexibility in deciding on the kind of assignment so that creativity is not compromised. The evaluation of these examinations is done by faculty members. While preparing the question papers, the teachers in charge give careful consideration of the syllabus prescribed and the portion covered in classroom. The level of question papers is maintained which is neither too difficult for the students nor too easy. Different patterns and types of questions are used to prepare the students for any examination. The question papers are approved by respective heads of the department.

The exams are conducted as per guidelines prescribed by the university. They are monitored by invigilators who maintain the code and conduct of the examination without any discrimination.

Once the examinations are conducted, the answer scripts of students are evaluated by faculty members. This evaluation is done as per the guidelines and scheme of evaluation. The teachers maintain impartiality and fairness.

Once the papers have been evaluated, they are distributed back to the students by the teachers. The faculty is to discuss the entire length of the question paper and their subsequent correct answers. This helps the students to understand their mistakes and note down the corrections. Suggestions are given to the students who need to improve and the ones who performed well are appreciated. The feedback of their performance helps the students to perform better next time. Final marks are displayed on the notice boards of respective departments.

Regular parent teacher meetings are held where the performance of the students are conveyed to their parents. Therefore, the process of continuous internal assessment is carried out with complete transparency and objectivity.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The students are the important stakeholders in any institution imparting education, and it is our endeavor to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently and in a timely manner. The institution has a regular and continuous culture of conducting examinations in departmental level and centrally. All the students are instructed to appear in the exams and the whole process of evaluation is very transparent.

The examination related grievances of the students are addressed at the college level and University level depending upon the necessity of the grievances. Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to the University. College follows the guidelines laid down by University for redressal of grievances. The code of the conduct of examination is available in the college prospectus and on the website. The same is displayed on the notice board for the students.

The college has an Internal Complaint Committee (ICC) constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently and within the stipulated time limit. The schedule of the examination is prepared by the Examination Committee for the notification of the students and communicated to the students in advance. The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HoDs of the various departments. Internal Examination answer sheets are shown to the students after the assessment by

the concerned subject teachers for further clarification of the students. The college examination committee addresses the grievances regarding the evaluation of first-year annual examinations. It is similar to the system for revaluation adopted by the University. Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time by the college and the university. Remedial and corrective measures are taken by the faculty of different departments on the basis of need of weaker students. All internal assessment grades are communicated to the student via the departmental notice boards. This provides a strong space background to the transparent and robust internal examination system.

A time-bound redressal mechanism is suggested by University. As per the guidelines and rules set by the University, there is a provision for revaluation of the answer sheets. The students can get their answer book online on their mails. If the students are not satisfied with the marks which are given by the examiner they can also apply for rechecking and revaluation or moderation by depositing required fee. The college appoints the Internal Squad to prevent malpractices in the examination hall at the time of examinations. Students can put their examination related queries through the suggestion boxes kept in the college.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college is permanently affiliated to Siddharth University Kapilvastu Siddharth Nagar and has to adhere to the academic calendar published by the University. Before the commencement of every academic year, the IQAC prepares the academic calendar in accordance with the academic calendar of the University. Academic Calendar Committee prepares the academic calendar and makes it available to the students and the faculty. The academic calendar specifies the teaching-learning schedule of every academic year and continuous internal evaluation. Examination committee also prepares a tentative schedule of CIE. The Heads of all the departments also prepare their own examination schedule in tune with the academic calendar of the college in consultation with the faculty members. The Principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, and examination related activities. The institution uses a comprehensive method to assess the students in a given semester. There are set guidelines, procedures and mechanisms for the process of examination. This is effectively followed and periodically revamped for the benefit of the students. Advanced scheduling of examinations enables the students to plan for the year. The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the academic and examination related activities. It is mandatory for the students and the faculty to adhere to the academic calendar for the completion of academic activities. All notices related to examination are displayed promptly in the college notice board, the departmental notice boards and the college website. In every academic year, semester wise examination committee meetings are organized for the better conducting CIE.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The College offers a number of courses/programmes, both at undergraduate and postgraduate levels under the affiliation of Siddharth University, Kapilvastu, Siddharthnagar.

The learning effectiveness of any programme and course depends on the POs and COs. The College has developed its POs and COs taking into consideration the mission and goals of the programmes. For all the undergraduate and postgraduate programmes the POs and COs are drafted following the discussions with all the stakeholders.

The courses/programmes offered by College cater to multiple interests of the student community and also at building the human capital needed by the society and nation. The programme outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building students' competence and personality.

Specific and clearly defined objectives and outcomes of every programme are documented after thorough consultation with competent academic bodies, faculty members, students and other stakeholders.

The motivation for doing so is to provide the students and the teachers a clear and comprehensive idea of the courses so their learning objectives are met.

After every revision of the syllabus for each course by the Board of Studies, it is ratified at the Academic Council meeting. This gives teachers clarity about the methodology of teaching and prospective learning outcomes. A detailed copy of the syllabus with the course objectives along with the Course Outcome (CO) is published on the university website well before the start of the course. This helps the students to get an insight, in advance about the scope of the subject. A hard copy of the syllabus is always available with the department for immediate reference. The students are advised to have a copy of the entire syllabus or at least details of the course content, for the particular semester.

Prior to the commencement of every academic session, the Prospectus Committee finalizes and publishes a prospectus which contains all admission related details such as a department-wise list of courses offered, scope and opportunities of each course, admission schedule, departmental profile, infrastructural facilities available, fee structure and academic calendar along with the number of seats available under each category such as General, SC, ST, OBC, PWD etc.

Periodic department level meetings are conducted to take stock of the progress of a course and a review is done at the end of the semester. This helps teachers understand and deliberate on possibilities and limitations of a course and the learning outcome, which in turn assists in future redesigning of the framework and the content of the course if necessary.

The concerned teachers on their own too communicate to the students the programme and course outcomes during departmental orientations and during the course of their lectures.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The College is committed to quality education which is reflected in their programme outcomes and course outcomes. To achieve the POs and COs the management focuses on human and physical capital.

Students are evaluated following the rules and regulations laid

down by the University. The syllabus is properly implemented and it is monitored by the Principal of the College.

The teachers maintain a teaching plan and adhere to it. Before beginning with the syllabus, the faculty makes students aware of the different outcomes of the teaching and learning process. They report status of completion of syllabus to the Principal at regular intervals. Continuous evaluation is done through internal assessments.

The recruitment of faculty is based on their qualifications, experience and ability to deliver the POs and COs. The faculties are also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars as it enhances effective attainment of POs and COs.

PO and CO attainment is linked to the teaching tools. Departments have evolved from the traditional chalk and talk teaching technique and use experiential learning techniques like seminars, workshops, field visits and internship.

The program outcomes, programme specific outcomes and course outcomes of the students are evaluated at the university level after the semester and examinations. Internally the College evaluates these through the mechanism of Internal Assessment.

The rationale of IA is to help the faculty take a measure of attainment of course outcome of students. In the process of regular evaluation students also discover their strengths and weaknesses so that they can improve their performance in the end-semester examination conducted by the University. At the end of semester, IA is done in systematic manner and communicated to students.

In case of any discrepancy, the departmental moderation committee and IA committee rectify it at the earliest. The semester-end final examination conducted by the University contributes towards Summative Assessment of the students as per the university schedules published on the university website.

The learning outcome of the students within the college is evaluated through class assignments, class tests, presentations, field projects as well as practical (for science students). Few departments also conduct and send their students (in groups) for field projects to evaluate the course outcomes.

Students are given a time line for submission of their projects and assignments. Students having medical issues or other family issues are given additional time to submit these so that the process of internal evaluation of programme and course outcomes take into account all eventualities that the students of the college have to go through during the course of their three year education in the College.

The College monitors and sets a time line for evaluation of Internal Assessment, which is scrutinized both at the department and college level.

The College ensures all the above points with the proper implementation of program educational objectives.

2.6.3 Average pass percentage of Students

Response: 87.53

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1446

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1652

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 14.88

3.1.2.1 Number of teachers recognised as research guides

Response: 18

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 122

File Description	Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Just as one cannot imagine a college today without a library or a place for physical activity, we believe that an incubation center is equally essential in today's competitive and fast changing world. Through the incubation center, students gain hands-on experience in innovation and entrepreneurship while being nurtured and encouraged by faculty, management and industry experts.

The aim is to encourage entrepreneurship among locals with the colleges serving as focal points. It is a platform for nurturing, encouraging and developing innovation and entrepreneurial skills among its students, research scholars and alumni, as well as students of the region. Entrepreneurship in India is on the verge of explosive growth. Angel investors, media, startup clubs, service providers, mentors and training companies are going to grow. And one important cog in the wheel is the incubator – the place where startups are born. When a baby is born, he/she is kept in the incubator for first few hours and maybe days – this gives them a chance to adjust to outside environment, and grow stronger before they face the outside world! In a similar way, a startup is incubated in Incubation Center, which gives them a chance to bring their business in shape, before they reach out to the world.

Incubation center enables its students to get first hand experience in entrepreneurship, promote innovation driven activities at the institute and provide comprehensive and integrated range of support including space, mentoring, training programs, networking and an array of other benefits. The college is committed to help students to reach their highest aspirations.

OBJECTIVES:

1. To create jobs, wealth and business aligning with national priorities
2. To build a vibrant startup ecosystem, by establishing a network between academia, financial institution, industries and other institutions.
3. To provide cost effective, value added services to startups like mentoring, legal and technical services.

VISION:

Incubation Centre is a space for new age entrepreneurs and young minds to transform their innovative ideas into viable business propositions. Our primary vision is to facilitate a platform for a budding entrepreneur to start a business venture with minimum risks.

MISSION:

The mission of Incubation Centre is to nurture and empower the next generation entrepreneurs to serve the local problems. The students, alumni of college and also students of this district can come up with their ideas which might lead to the startup.

SAILENT FEATURES:

1. To encourage Entrepreneurship and innovation and incubation of ideas.
2. Each project will be given infrastructural support such as workspace, internet etc.
3. The program will cater to the projects that solve problems and find solution to local needs (district and state) rather than global problems and needs.
4. The problem can be from any discipline but one should provide an IT solution to the selected problem.

Balrampur district has been selected as aspirational district by NITI ayog and NITI ayog has selected the incubation centre of the college to provide facilities from 2019.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	2	2	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response:

3.3.3.1 How many Ph.D.s awarded within last five years

Response: 51

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 18

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.44

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	34	48	31	29

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.02

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
76	08	17	16	03

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college organizes a number of extension activities to promote institute-neighborhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding rural communities.

Impact of extension activities in the neighborhood communities:

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corps (NCC). Through these schemes, the institution undertakes various extension activities in the neighborhood communities. At present, the strength of the NSS unit is of 200 volunteers. Every year the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. During the last five years, the NSS volunteer have organized camps in Gangadeeh, Musebatpurva, Banzari and Bijlipur. Several noteworthy activities were carried out by NSS volunteers, which include tree plantation, water conservation through digging of contour trenches, digging of pits for construction of toilets in the village, making paths and roads. The impact is, the villages have got new green coverage, increased groundwater level, clean roads, and surroundings and importantly villagers learned the

significance of the rainwater harvesting and importance of water conservation. The camps and awareness programs have improved their understanding of various social issues.

The NCC unit has undertaken various activities like Flag Day fund Collection, Yoga training, NCC camps etc. for developing character and discipline amongst the students.

Impact of extension activities in sensitizing students to social issues:

The college is conscious of its responsibilities for shaping students into responsible citizens of the country by making them aware of social issues. The college provides consciousness to the students as well villagers about the significance of social issues like eradication of superstitions, conservation of water, *Swachh Bharat Abhiyan*, environmental pollution, personal health and hygiene, road safety, AIDS awareness rallies etc. The college has also organized several social activities like *Gram Swachhata Abhiyan*, Tree Plantation, Farmer's Sumeet, *Nirbhaya Kanya Abhiyan*, Pre-Marriage Counseling, Blood Donation Camps and Blood Group Check-Up and Health Check-Up Camps.

The college also has organized awareness programmes on human rights, cybercrime, and cyber security, voter awareness programme, about GST and demonetization. Lectures were organized for the students and villagers about the importance of wearing a helmet, prevention of drug addiction etc. These activities helped the students to understand real-life problems, the dignity of labor, and helped them in developing team spirit and self-confidence. We also sensitized the students to the various social issues and social responsibilities, which in turn helped them in their holistic development as responsible citizens with moral values. The college runs short term courses like Vermicomposting, Rain Water Harvesting and other Career Oriented Courses to create environmental awareness amongst the students.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**Response:** 48

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
18	06	08	09	07

File Description	Document
Number of extension and outreach programs conducted with industry, community etc. for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**Response:** 16.92

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
768	547	245	305	324

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc.	View Document

3.5 Collaboration**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

Response: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 4

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning, viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has state of the art infrastructural facilities like adequate classrooms, laboratories, computing equipments, staff rooms, restrooms, conference halls, seminar hall, reading room, ramps for the physically challenged students. The college has excellent classrooms to conduct regular classes in different faculties. To ensure its optimal utilization, besides conducting regular classes, the classrooms are used for conducting remedial coaching, certificate courses, annual and semester examinations; departmental meetings, mentoring sessions, association activities, indoor competitions, Parent-Teacher meet, alumni meet etc.

Lecture Theatre:

There are 49 classrooms to meet the requirement of UG and PG Departments. Big classrooms are available having capacity of 80 to 100 UG students. Each classroom is equipped with appropriate comfortable furniture; good ventilation and adequate light. The college has 11 smart-classes in various departments.

Laboratories:

All the Laboratories of the college are fully equipped with advanced equipments. Each department has its own computing facility with the latest software to meet their own requirements for carrying out academic and research works. In addition to the regular curriculum, students are encouraged to pursue their study/project work in the emerging areas of research.

Language Laboratory:

The college has made available Advanced Language Laboratory with interactive language lab software for enriching the communicative abilities of the students.

Computing Equipments:

The college has 218 computers in all the departments for day-to-day use for the students and the faculty.

The college has provided LCD projectors, smart boards, printers with scanning and Xerox facility to each department for effective ICT enabled teaching learning. All the departments and computer labs. are connected with 10 Mbps bandwidth. Computer labs, language lab., networking center, various software, and tools are available for facilitating the teaching and learning process.

Library:

Spacious and well-ventilated library with a collection of 1,10,299 reference books and textbooks, 1299 e-book, 10 e-journals, 25 periodicals, and 78 CD's/Videos. The central library has one reading hall where 70

UG/PG students can sit for study and another reference section which can accommodate 30 research scholars. The library provides INFLIBNET, Shodhganga, computers with internet facility for students and teachers as well.

Auditorium:

Student and faculty support facilities include the student' meeting spaces i.e., College Auditorium with the sitting capacity of 250 students is used for this purpose.

Information Center:

College has employment & information center with sitting capacity of more than 80 students for various competitive exams such as NET/SLET/JRF, UPSC, PCS, BANKING, ENGINEERING, NEET / TET/B.Ed, SSC, NDA/CDS etc. It has a large number of books for relevant competitive exams.

SURVEILANCE:

The whole college campus as well as departments and classes are equipped with *CCTV SURVEILANCE* that can be monitored by the college *Principal / Chief - Proctor and management*.

Hostel:

College has a hostel for accommodating 80 girls. It has a boys hostel as well having 45 rooms accommodating 100 boys.

Girls Common Room:

The college has a Girls Common Room with all necessary facilities.

College Canteen:

College has a canteen for students as well as for college staffs.

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**Response:**

The Institute promotes and encourages students for sports and cultural activities. Many of the students in various sports categories have participated at inter-collegiate, inter-university or at state level. College has a two sports grounds which is spacious enough to hold hand-ball, volley ball, athletics events (Shot put, discus throw, javelin throw), yoga class and NCC activities and parade. There is a sports room with adequate furniture for storage of sports equipment. The college also has a badminton court, basketball court and a table tennis court in addition to indoor sports facilities like chess, carom, etc. The college has teams for different sports. Students participate in various district level tournaments and games programmes, District level, state-level national and inter-university competitions for cricket, tennis, volleyball, basketball, badminton, handball, chess etc. The college has well-equipped gymnasium with equipment such as twister, tread mill, front pulley, abdominal board and bench press.

The Institute promotes and encourages students for sports and cultural activities. Many of the students in various sports categories have participated at inter-collegiate, inter-university or at state level. College has a two sports grounds which is spacious enough to hold hand-ball, volley ball, athletics events (Shot put, discus throw, javelin throw), yoga class and NCC activities and parade. There is a sports room with adequate furniture for storage of sports equipment. The college also has a badminton court, basketball court and a tennis court in addition to indoor sports facilities like chess, carom, etc. The college has teams for different sports. Students participate in various district level tournaments and games programmes, District level, state-level national and inter-university competitions for cricket, tennis, volleyball, basketball, badminton, handball, chess etc. The college has well-equipped gymnasium with equipment such as twister, tread mill, front pulley, abdominal board and bench press.

Gymnasium:

Gymnasium is located in the college premises.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 25.49

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 64.06

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
137.15	100	223.13	159.66	100

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

MLK (PG) College Library is housed in the college premises in a separate building which was established in 1955 and was renovated again in **2009/10** with latest ICT while retaining the ambience of its heritage structure and making it energy efficient. **Library is equipped with 65 sitting arrangement for students and 30for teachers.** Library is **partially automated with all** its subsystems having air-conditioned Conference Hall and has **JIO Wi-Fi**.

Library at present is using '**E-Granthalaya Library Management Software (version3.0) developed by NIC**, 08 computers attached to it. This is one of the latest web-centric Library Management latest technologies that enables library to serve its users more efficiently using:

- ◆ *Improved user-friendly OPAC interface.*
- ◆ *Easing out Import/export of data.*
- ◆ *Quick report generation in different formats etc.*

Library automation was started with the purchase of Desktop Server and E-Granthalay software: version 3.0as **early as in 2010/2011**and it started creating database of its holdings

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

MLK (PG) COLLEGE, BALRAMPUR library was instituted with the inception of college in 1955. It started with considerable no manuscripts and rare books gifted by the Founder of the College, Rajarshi Late Sir Maharaja Pateshwari Prasad Singh Ji of Balrampur. *Now it has more than 98601 books including manuscripts 185 and 237 rare books in its collection.*

The library has valuable collections of books/manuscripts like Mahabharata in Persian language, Shahnama by Firdausi etc. Education and Special Education for academic enrichment of students and faculty. Library has a specialized collection in the Education for academic enrichment of students and industrialists regularly consult the material of their interest.

Facilitating access to hundreds of databases, the library is considered one of the best college libraries in the State Of UP, for its collections of invaluable manuscripts *and rare* books. During the year of 2014-15, the college hired the services of national level agency (**INTACH**) for the conservation and preservation of old and decaying invaluable manuscripts. Its collection encompasses variety of subjects viz; Education, Educational Psychology, Exception Educational Technology and Literatures like Hindi, English, Sanskrit and Urdu. Various arts subjects like Geography, History, Sociology, Philosophy, Economics, Political Science etc. Library has a mass collection of books over science subjects like Physics, Chemistry, Seed Technology, Botany, Zoology, Math's, Computer Science etc. Various Professional Courses like Commerce, BCA, and BBA etc.

In addition library has **old set of Journals on various arts and science subjects.**

4.2.3 Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 1 of the above	
File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)				
Response: 3.12				
4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)				
2018-19	2017-18	2016-17	2015-16	2014-15
1.37641	2.79793	0.11309	7.33126	3.99319
File Description		Document		
Details of annual expenditure for purchase of books and journals during the last five years		View Document		
Audited statements of accounts		View Document		

4.2.5 Availability of remote access to e-resources of the library
Response: No
4.2.6 Percentage per day usage of library by teachers and students
Response: 0.68
4.2.6.1 Average number of teachers and students using library per day over last one year
Response: 8

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT Infrastructure

In this modern day and age, information technology plays a big role. IT makes the overall working of an Institution smoother, easier and difficult. Now, every work of the College takes much lesser time as compared to the time taken when it was done manually. With the same motto, College regularly upgrades its IT infrastructure from Computers as well as Internet facilities.

Since, 2011 the College has upgraded the Computers, Printers in Central-Office, Library and various departments. The College has built a new Computer-Lab with a capacity of 60 students at a time for Department of Computer Science in 2018. Apart from Computers and Printers, the College has upgraded its internet facilities. In 2011, we were using **Broad-Band Connection of BSNL** and we have switched over to Leased-Line Connection on BSNL with a bandwidth of **5.20 MBPS**. For students, the College has tied up with **Reliance Jio Infocom Limited** in the year 2017 to set up public Wi-Fi hotspot. **The public Wi- Fi hotspot**. The public Wi-Fi hotspot has a bandwidth of **100 MBPS**.

The College has also set up two Servers, one in **Central-Office** for running the Admission Software and the other in Computer-Science Department for students.

The **Central Library** and the **Computer-Science Department** is connected with the Server of Central- Office using **Point-to-Point wireless** connectivity so that the data can be accessed from the Central Server.

Apart from Computers, we have upgraded the Internet facilities in the Institution. Earlier we used to have BSNL Broadband. Now we switched to 4G Broadband of Airtel and Jio. For students, we have tied up with Reliance Jio in 2017 who has setup public hotspot in our Institution which has band-width of 120 Mbps.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 84.81

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility, LCS	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
407.17	164.06	178.45	170.14	107.36

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Staff council committees have been constituted for maintenance of infrastructure facilities & equipment

1. *Building and Maintenance committee*
2. *Purchase committee*
3. *Garden committee*
4. *Library Advisory committee*
5. *Computer Resource Centre committee*

♦ **Building and Maintenance committee**

The building committee is constituted by the staff council and approved by the governing body of the college. It creates necessary arrangements for adding new academic infrastructure in the college as per the needs of the departments/college. It is also carrying out the required civil work in the college such as white washing, construction and renovation of building and other repair works. This is the Building and Maintenance committee which is working in the college continuously. The entire committee takes care of operations and maintenance of building, lawns, and classrooms and upgraded time to time as per need. Adequate infrastructure facilities are keys for effective and efficient conduct of the educational programmes. The growth of infrastructure thus has to keep pace with the academic developments in the institution. The other supportive facilities on the campus are developed to contribute to the effective ambience for curricular, extracurricular and administrative activities. A provision of expenditure in the budget is made annually for maintenance and replenishment of physical facilities which will ensure their availability on a continual basis.

1. Dr. R. K. Singh, HOD, Dept. of Chemistry *Convener*

2. Dr. R. N. Singh, HOD, Dept. of Geography *Member*

3. Dr. J. P. Pandey, Associate Prof., Dept. of Physics *Member*

♦ **Purchase committee**

The equipment, instruments and items for use in the laboratories are purchased after prior approval and scrutiny to ensure optimal utilization of funds allocated to the respective departments each academic year. Purchase committee approves its expenditure based on quotes and technical quotations. This committee is working in the college continuously.

1. Dr. P. K. Singh, Associate Prof.- Dept. of Physics *Convener*

2. Dr. R. N. Singh, HOD, - Dept. of Geography *Member*

3. Dr. Sadguru Prakash, Asst. Prof.- Dept. of Zoology *Member*

♦ **Garden committee**

It comprises of one convener and two resident teachers from the campus and one faculty member from the department of botany. The college has a team of efficient and experienced gardener to maintain the lawns and flora of the college. Seasonal trees are being planted regularly in the college gardeners. Lawns is being maintained on regular basis. This committee is working in the college continuously.

1. *Dr. D.D. Tiwari, Associate Prof., Dept. of Botany* *Convener*
2. *Dr. Shiv Mahendra Singh, Asst. Prof. Dept. of Botany* *Member*
3. *Dr. Rajeev Ranjan, Asst. Prof. Dept. of Botany* *Member*

♦ **Library Advisory committee**

College library advisory committee includes all head of departments, Vice Principal, CRC coordinator and two representatives of staff council. Most concerning purchase of books, issue and up gradation of library facilities are decided in this committee. This committee is working in the college continuously. There is a regular stock verification process carried out by the library. The library holdings in terms of books, journals and other learning materials and technology-aided learning mechanisms which enable students to acquire information, knowledge and skills required for their study programmes. A recent development in the field due to availability of digital means, the functioning of the library has undergone a drastic change. The uses of e-journals and books, providing remote access to e-resources in the library have become a matter of necessity. Providing for these and such other developments as well as utilizing them well are important indicators of the quality of an academic institution.

1. *Dr. R.K. Singh, HOD, Dept. of Chemistry* *Convener*
2. *Dr. A.K. Dwivedi, HOD, Dept. of Physics* *Member*

3. Dr. D.D. Tiwari, Associate Prof., Dept. of Botany	Member
4. Dr. R.N. Singh, HOD, Dept. Of Geography	Member
5. Dr. Chandreshwar Pandey, HOD, Dept. of Hindi	Member
6. Dr. Veena Singh, HOD, Dept. of Mathematics	Member
7. Dr. Ashok Kumar, HOD, Dept. of Zoology	Member
8. Sri Prakhar Tripathi, HOD, Dept. of Pol. Sci.	Member
9. Sri Avinash Singh, Asst. Prof.- Dept. of BCA,	Member

♦ **Computer Resource Centre committee**

There is a coordinator for the computer resource centre who monitors use and maintenance of computer labs in the college. Website coordinator is there to manage and looks into information sharing and uploading on the college website. This committee is working in the college continuously. The maintenance and up gradation is looked after by the computer maintenance committee from time to time.

1. Dr. P.K. Singh, Associate Prof., Dept. Of Physics	Convener
2. Dr. Swadesh Bhatt, HOD, Dept. Of Psychology	Member
3. Sri Masud Murad Khan, Asst. Prof.- Dept. of BCA	Member
4. Sri Rahul Visen, In-Charge Dept. of BBA	Member
5. Sri Avinash Singh, Asst. Prof.- Dept. of BCA	Member
6. Sri Abhishek Singh, Asst. Prof.- Dept. of BCA	Member

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 43.39

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4314	3375	4006	2409	2419

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.36

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
211	168	511	345	336

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7. Yoga and meditation**8. Personal Counselling****A. 7 or more of the above****B. Any 6 of the above****C. Any 5 of the above****D. Any 4 of the above****Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**Response:** 5.43

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
268	318	305	349	249

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	04	06	07

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 7.5

5.2.2.1 Number of outgoing students progressing to higher education

Response: 124

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 3.11

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
39	11	04	04	04

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
307	325	680	334	345

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	4	4	4

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

M L K P G College Balrampur popularly known as Oxford of Tarai region of Uttar Pradesh is famous for imparting quality education since beginning 1955. Balrampur is a place enriched with historical, political, cultural heritage and natural forest at Indo Nepal border. This college has become an icon by nurturing not only good students but also good citizens.

The Alumni Association of this college consisting bureaucrats, politicians, academicians and social workers has always been with this college like the hanging stilts of a Banyan tree, giving allaround support and providing refreshing nourishments.

Through rigorous hard work Alumni Association has become the central point of connection for all the people associated with this college and looks forward to continue it.

The Alumni Association of M L K P G College unites both the old and the young students. It bridges the gap between the new and the old, providing a mutually beneficial environment. It conducts an orchestra of unequal melodies and creates beautiful music out of them. It rejuvenates the very roots of the institution, ensuring a beautiful future, through interactions between the past and the present.

The Alumni Association regularly organises the meeting of members and encourages the students for educational and sociocultural development through outreach activities. It also provides study material and other helps to weaker students to continue their education. It also advises the college administration for betterment of institution and society.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The slogan of the institution “Nobility and Character are fruits of education” reflects its vision and mission. The vision and mission of the institution is to spread the nobility and character, excellence and wealth of mind and delight of culture in the society. It inculcates the communicative, research and vocational instincts in the students and provide them up-to-date knowledge and innovations for their all round development. The availability of sufficient opportunities of extracurricular activities to the students and faculty members are the special inspirational features of the institution.

The institution is a leading & reputed college of Siddharth University Kapilvastu, Siddharth Nagar devoted towards the attainment of the following goals :

- Broaden educational areas.
- Improve internal support systems.
- Advance frontiers of knowledge.
- Enhance student experience.
- Develop cleaner and Greener campus.
- Engagement with society.
- Imparting quality education to achieve excellence in teaching, learning and research.
- Creating an environment conducive to creativity, innovation, team spirit and enter preneurial leadership.

The management, principal and staff work in complete unison with each other, in tune with the vision and mission of the college. For fulfilment of the college mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formulation. A two-way communication channel between the staff and the leadership is an important feature of M.L.K. PG. College. The principal and the secretary (of the governing body) interacts with staff and students at formal and informal levels, at various occasions. The **governing body (GB)** is the executive authority and exercises general supervision and control of the affairs of the college. Principal, two teacher representatives and one non-teaching staff representative from the college are in GB. Thus the governing body of M.L.K. PG. College, Balrampur, works in collaboration with the principal to regulate & maintain amicable & scholastic environment required for the purpose.

The leadership of the college supports faculty endeavors in getting funding from different government, private organizations/ individuals for sponsorship of various sports activities including a major activity- **Sir B. P. Singh All India Prize Money Hockey Tournament.**

The institution translates its vision statements in to its activities by offering variety of programmes co-curricular, extracurricular, extension & cultural activities. Management is fully committed and always remain involve for effective and efficient transaction of teaching learning process & update level. The

management, principal & all the faculties develop & implement policies as per guidelines of UGC and plan in order to uphold the mission & vision of the college.

Teachers are also committed to keep free flow communication with parents through parent teacher meetings. Parent's teacher association at regular interval to discuss the overall progress of students. Parents give constructive valuable advice.

6.1.2 The institution practices decentralization and participative management

Response:

M.L.K. PG. College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralised structure for decision making where departmental committees interface their decisions with college principal and various committees. Traditionally there is decentralization of administrative, managerial and financial powers up to some extent to various Head of the department who are also in charge of the department. Particularly the P.G. practical departments e.g. Zoology, Botany, Physics, Chemistry, Geography and Psychology departments. Other than these the HODs of rest of the departments manage their department under the directions of the Principal and the Secretary of GB.

Responsibilities are fully defined and communicated. There are several administrative committees for the smooth and efficient markings viz.

- 1- Proctorial Board
- 2- Anti ragging cell
- 3- Admission committee
- 4- Examination cell
5. Hostel Wardens
6. Heads as in-charge of their respective departments.
7. Sports council
8. Cultural committee
9. Distance Education Centre

All the committees met regularly and take appropriate decisions to maintain good academic environment in the institution.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college function under the supervision of governing body & principal whose Functions are defined by Siddharth University, SiddharthNagar ,Kapilvastu. College has drawn up five years prospective plan with development goals & time bound implementation strategies. Salient features of this plan are

- ◆ Strategy for expansion of education
- ◆ Investment for sustainable development
- ◆ Commercialization of intellectual properties
- ◆ Good governance with efficiency & transparency through technology intervention.
- ◆

Keeping in mind the stated vision & mission of the college these futuristic have been worked out. Several steps have already been taken towards fulfilling the perspective plan objectives.

One such example is initiative to increase efficiency & transparency through reforms & first area selected admission & examination process as a part of participative management the college has notified admission committee with number of teachers and relevant officers as members.

For the first time the process of admission was adopted online in 2018-19 keeping the offline mode as an option also.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college runs under the efficient guidance of the Governing Body & Committee of Management which help the college authority to implement the effective decisions on policy matters.

Governing body(GB) of college works in class co-operation with the principal to regulate and maintain a healthy academic environment. The principal is Head of the institution along with members of teaching and non teaching staff implements the decision and policies of the management.The Governing body takes leadership role in decision making process.

Governing Body(GB) (Year : 2018-19)

1. President – Shri Jayendra Pratap Singh
2. Vice President- Shri Gopendra Singh
3. Secretary – Lt. Col. R.K. Mohanta (Retd.)
4. Joint Secretary – Shri B.K. Singh
5. Kunwar Gopendra Singh – Member
6. Shri K.C. Sinha - Member
7. Lt. Col. A.K. Jaggi (Retd.)
8. Dr. A.P. Singh – Member
9. Dr. N.K. Singh – Principal
10. Lt. Dr. Raghvendra Singh – Teacher Representative
11. Dr. Vimal Prakash Verma – Teachers Representative
12. Shri Santosh Kumar Prasad Non teaching staff.

Committee of Management

Maharani Lal Kunwari P.G. College, Balrampur

1. Professor (Dr) S. Jairama Reddy – President
2. Kunwar Gopendra Singh – Vice-President
3. Lt. Col R. K. Mohanta (Retd.) – Secretary/Manager
4. Shri Brijesh Kumar Singh – Joint Secretary
5. Kunwar Arun Pratap Singh – Member
6. Shri K. C. Sinha – Member
7. Col A. K. Jaggi (Retd.) – Member
8. Dr Ajeet Pratap Singh – Member
9. Dr Narendra Kumar Singh – Principal & Member
10. Dr Raghvendra Singh – Teacher’s Representative & Member
11. Dr Awadhesh Pratap Verma – Teacher’s Representative & Member
12. Shri Dharmendra Pratap Singh – Non-Teaching representative & Member

Principal executes many academic and administrations plans with the help of the following committees:

- 1- IQAC cell
- 2- NAAC committee
- 3-Proctorial Board

- 4- Admission sub committee
- 5- Research expert committee
- 6- Grievance redressal cell
- 7- SC/ST Cell
8. OBC Cell
- 9-Women and anti-sexual harassment cell
- 10- Carrier counselling & placement cell
- 11-IT Cell
- 12- Annual cultural competition committee
- 13- Parent teacher association committee.
- 14- N.S.S.
- 15- N.C.C.
- 16- Student welfare committee
- 17- Remedial Coaching committee
- 18- College Magazine committee
- 19- Youth Parliament committee
- 20- Internal complain committee
- 21- Canteen committee
- 22- College Beautification, Botanical and Campus Gardening committee
- 23-Library committee
- 24- Media cell

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: D. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Bodies involved :

- 1- IQ AC cell
- 2- Governing body
- 3- Finance committee
- 4- Tendering committee

An Example of Effectiveness: - successfully implemented CC TV Camera with Wi-Fi Facility.

- 1- Finance committee held on 24-06-2017 suggested the inclusion of certain items in financial year 2017-18
- 2- One Item was provision of campus related security such as CC TV etc.at budget estimate of Rs.

6,99,750/-.

3- Accordingly it was incorporated in the budget under head of accounts & administration.

4- A committee was made to finalize the technical specifications and execute the purchase & installation on 11-12-2017

5- The work was given to the company named **Krishna computers ,purabtola, Balrampur.**

6- The work completed by the company within time.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measure for teaching and non-teaching staff. Some of them are

1. The institute provides group life insurance to teaching & non teaching staff .
2. The institute grants the different type of leave such as study leave, earned leave, medical leave etc. as per the norms of state government and the UGC.
3. The institution has developed the system of appraisal of both the teaching & non-teaching staff for acquiring degrees, awards recognition by Govt. & non Govt. agencies/bodies.
4. By the institution provided loan from government provident fund for permanent employes.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.35

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	01

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 4.06

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	4	4	1	3

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

In our institution, there is unique system regarding the performance-based appraisal system of teaching and non-teaching staff. Teaching staff is evaluated and performance is measured with the help of the yearly teaching reports, Academic diary. Attendance sheet etc. Appraisal system in place for teaching staff. Following UGC regulations. Themselves for assessment for if the fulfill the minimum A.P.I. Scores indicated in the appropriate API system. The teacher's performance is evaluated on the basis of their contribution to the institutional Development and research and extension activities. Academic performance indicator and performance-based Appraisal forms are sought the teaching staff by the IQAC. These performances provided by the UGC and university time to time.

Besides. For non-teaching staff. Institution has developed self-Appraisal form that is to be fill as up by the concerned non-teaching staff and submitted to the office superintendent in each academic year.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The college conducts regular internal and external financial audits as per the requirement of the university (to which the college is affiliated) and the UGC. The college has a mechanism for both internal and external audit. A competent auditor is appointed by the Governing Body (management committee) for internal audit. Internal auditor submits a detailed report to the Director for planning and monitoring. The external audit is carried out by a Government auditor appointed by Local Fund Audit Department, Uttar Pradesh, Allahabad. An Annual external audit report is prepared by the department and is sent to the college regularly. External audits have been completed up to the session 2017-18 from the inception of the college. The process of auditing of the session 2018-19 is under progress. There were no major objections raised by the auditors so far.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response:** 8.79

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	1.755	0	4.753	2.3

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college follows the strategies for mobilization of funds and optimal utilization of resources, since the resources are useful for any institution to develop and promote the academic ambience in the campus. The college gets the financial assistance from the govt. in the form of salary grants for aided courses only. Besides, the college also gets the UGC grants under various schemes and as per the proposal submitted to the UGC, the grants received for the purposes are utilized as per the allocation.

The audited statements of income and expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of **Utilization Certificate**.

The college accounts department prepares an annual budget estimate in consultation with the Principal and Management Committee (Governing body). For major expenses, approval from Management Committee (Governing body) has to be taken. In order to meet expenses for construction, repair and renovation of the college building and premises, the college moderates student's fee structure every year in order to procure additional funding. Other than these, the institution has been able to secure additional funding from some agencies such as MP/MLA- fund. After receiving the grant, it goes through various processes involving the Principal who is the Chief Disbursing Officer, Management Committee and the college Office before it is finally disbursed to the concerned person or the respective department(s).

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the college, in keeping with the mission of constant innovation and improvement in existing structures, introduced certain innovative practices in the college–

- To develop quality parameters for the activities of the Institution.
- To create a student-centric teaching environment for imparting quality education.
- To solicit, format and implement feedback/ suggestions from different stake holders on quality related affairs.
- To create quality consciousness among the stakeholders especially students, teaching and non-teaching faculty.
- To document the steps taken and process implemented, leading to quality enhancement.
- To act as a nodal agency to coordinate quality related activities in the campus.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- To maintain institutional data base.
- To prepare annual quality assurance report (AQAR) for NAAC to be submitted at the end of each

academic year.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	01	01	01

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 25

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	04	08

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

These days even educational institutions are not really safe and sound from certain crimes. We often read reports regarding various crimes that took place in the college campuses. Security personnel are appointed on the campus round the clock. Security personals and CCTV Cameras are the solutions to monitor what the students are doing inside the campus. It also helps to lessen cases of bullying among students simply because they know that somebody's watching them like a big brother. There are Indoor CCTV cameras in the hallways, stairs, classrooms and cafeterias, while Outdoor CCTV Cameras are commonly placed at the college entrances and parking areas. High Resolution CCTV Cameras are truly beneficial in monitoring the passerby in and out of the college premises. Cameras with voice recorder are installed at both ends of the class room for monitoring. Monitors of these cameras are installed in the chambers of Principal, Chief Proctor, Librarian and Head of the Departments.

The real purpose of having CCTV cameras installed in the college is to reduce the unlawful activities inside the campus and offer the students a better and secured environment.

Round the clock, monitoring of the college campus is ensured by the appointment of eight security personnel's and a full time warden is also appointed for the maintenance of discipline in the hostels of

boys and girls respectively.

The college organizes programs like seminars on women empowerment, self-defense, etc. Parents-Teacher Meeting is also organized to bridge the gap and for the counseling of students with parents on several dimensions such as career, hobbies, problems regarding studies, health, etc.

Suggestion boxes are placed at various places of the campus for any suggestions or complaints concerning any abuse or harassment.

Several committees have been formed like Anti Ragging Committee, Sexual Harassment Committee, Grievance Redressal Committee to address the safety, security and dignity of female staff and girls. Proctorial Board maintains discipline among students and coordinates with different committees.

Health Aid Facilities: Health check-up camps are organized in the campus regularly. The college acquires services of lady doctor for dealing with the health issues of girls. Every year the college conducts health and hemoglobin check-up camps.

Fire Safety Equipments: The College conducts the fire audit and fire extinguishers are established in hostels and other places in the college.

Walled Compound: The different campuses are surrounded with wall compound for campus security.

Counseling: The College provides academic, stress-related and personal counseling and guidance to male and female students. The college has separate career guidance and counseling committee. Through this committee, the college organizes programs like pre-marriage counseling, women empowerment, self-defense, etc. Furthermore, the Department of Psychology provides counseling to the girls and admission committee members also counsel the students at the time of admission.

Common Room: The College has separate common room and washrooms for girls. Girls common-room is equipped with facilities like first aid box and sanitary napkin and an attendant that looks after the needs of the girls.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 12.04

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 0

7.1.3.2 Total annual power requirement (in KWH)

Response: 60467

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 36.27	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 02	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 02	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

In order to manage the waste effectively, it is necessary to understand its composition and characteristics to make it as a resource for future development. Different approaches can be employed for the management of the waste depending upon the factors such as varying composition and quantity. The management of waste becomes further more necessary with increasing pollution and other hazardous consequences due to the generation of waste. Waste is growing at an exponential rate in India due to the rapid urbanization and the industrialization.

Waste Management can be categorized into Solid Waste management, Liquid Waste Management and E-Waste Management.

Solid Waste Management: In Solid Waste Management the principle of three R's which are Reduce, Reuse and Recycle are employed.

Reduce: The reduction in the use of raw materials.

Reuse: Reuse of waste materials and recycling of those.

Recycle: Recycling of materials.

Mechanisms adopted are-

- ◆ Dustbins are provided throughout the campus to keep the campus neat and clean.
- ◆ Throwing the waste anywhere is strictly prohibited.
- ◆ Usage of plastic bags is discouraged within the premises of the College.
- ◆ Awareness on segregation of waste is created and blue, green and red dust bins are used.
- ◆ Depending upon the nature degradability solid wastes may be Bio-degradable or Non-bio degradable.
- ◆ Bio-degradable waste is allowed to degrade or decompose in oxygen rich medium and non-biodegradable wastes are dumped into dumping yards.
- ◆ Compost arrangements are also made to convert solid waste into fertilizer/manure that can be used for the purpose of gardening in the campus.
- ◆ Vermi Compost unit has been established within the college campus.
- ◆ Transport arrangements are made for solid waste management.

Liquid Waste Management:

- ◆ Indiscriminate use of chemicals in laboratories is discouraged.
- ◆ But various kinds of liquid wastes are generated in the departments of science such as chemistry, zoology and botany.
- ◆ Expired liquids and many used preservatives, reagents and chemicals from science labs are collected in plastic buckets and dispose away from residential area for decomposition.
- ◆ Then disposal of liquid waste is done carefully in appropriate sites so that it should not cause any danger for the environment.
- ◆ The waste which is soluble in water is stored in a tank and then dug in the ground.

E-Waste Management: Electronic waste is defined as “Waste electrical and electronic equipment that is dependent on electric currents in order to function. Following mechanisms adopted by the college-

- ◆ Awareness programmes are initiated on e-waste management
- ◆ The non functional computers, equipments and its peripherals are safely disposed
- ◆ The cartridge of laser printer is refilled outside the college campus UPS batteries are recharged / repaired/ exchanged by the suppliers.
- ◆ Waste compact disk is used by the students for decoration and participation in competitions .
- ◆ The E wastes generated are safely disposed through certified E waste recyclers.
- ◆ Students are advised to dispose of e-waste safely.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water scarcity is a serious problem throughout the world for both urban & rural community. Urbanization, industrial development & increase in agricultural field & production have resulted in overexploitation of groundwater & surface water resources and resultant deterioration in water quality. The conventional water sources namely well, river and reservoirs, etc. are inadequate to fulfill water demand due to unbalanced rainfall, while the rainwater harvesting system investigates a new water source.

Rainwater harvesting is one of the alternative technology for delivering drinking water. In fact, through the ages, this has been a traditional way of enhancing domestic water supply. Rainwater harvesting systems are viable options both for storing water for domestic use and for recharging groundwater. Aquifers Water conservation has become the need of the day. Rainwater harvesting is a way to preserve the rainwater at the time of downpour, store that water above the ground or charge the underground water and use it later. This happens in open areas as well as in congested cities through the installation of required equipment. The collection and storage of rainwater from run-off areas such as roofs and other surfaces have been practiced since ancient times in India. It is particularly useful where water supply is inadequate.

In India, rainwater harvesting has been in practice for more than 4000 years. Rain water has been accumulated since ancient time for the purpose of drinking water, water for irrigation, and water for livestock. While Indian cities are grappling for water supply, the NITI Aayog has called for “immediate action” as growing scarcity will also hit India’s food security. India is facing the worst water crisis in its history, and 21 Indian cities will run out of it with nearly 600 million Indians facing high-to-extreme water stress.

Depths to water levels are within 5 meter below ground level, during post monsoon in most of the area of Balrampur district, artificial recharge is not required. So, Central Ground Water Board has not constructed any recharge structure in the district. The College is situated in flood prone area where release of flood waters from Nepal affects large parts of eastern Uttar Pradesh and Bihar.

The college campus has a scientifically setup for rooftop water into bore well recharge pits in B.Ed. faculty, Commerce Faculty and new Art Faculty building. To minimize the wastage of water resources and to improve the water table, the rain water is led into the pits located in different blocks of the campus. It avoids digging deep wells which causes environmental damage in the college campus.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**

- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Title of the Practice: Eco Friendly Campus

Following objectives are laid by the college

1. Endorse understanding of environmental issues amid students, staff and society.
2. To attain quality of life among all the stakeholders
3. To achieve healthier sustainability of the campus
4. The campus is abode of rare, medicinal/herbal plants
5. For renewable energy source, Solar streetlights are designed to work throughout the night
6. Seminars and lectures are organized on various environmental issues

The main objective of the practice is to have clean and green environment and to develop concern regarding environmental issues and challenges.

The Practice:

The college regularly organizes seminar, conferences and lectures by resource persons on environmental issues like, global problems behind screen, local environmental changes have global effect, etc.

Environmental awareness is also spread through rallies and posters throughout the city and several villages.

The sign boards are displayed throughout for plastic free campus.

The college also emphasizes less noise pollution in and out of the campus with sign boards declaring it as an offence with penalty. The college is also a no smoking zone.

The college has banned the burning of waste in the campus.

To save electricity, LED bulbs are used. It is insured that fans and electric bulbs are switched off

When they are not in use. Solar Street lights are installed at the roadside of the campus (and it is also strictly observed that there should be no LIGHT POLLUTION)

Department of Zoology has developed vermicompost units in the campus to create solid waste management and it is used in our garden to avoid chemicals.

Environment friendly electrical vehicles and bicycle are promoted to save biodegradable fuel and have pollution free environment (an appreciation certificate is given to them).

Periodically trees are planted that add greenery to the campus.

Rain Water harvesting is also done. Waste water is used for gardening.

Problem Encountered and Resources Required:

Along term assurance and efforts are required from all stake holders.

Finance is also an important factor for the maintenance and keeping these practice moving.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.16

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.58	2.25	2.57	3.597	5.77

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 18

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	08	06	06	05

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 28

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	03	02	04	01

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response:

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 25

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	05	06	05	04

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Every year the College organizes the national festivals and birth anniversaries of great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular. It is the day when we all get together to pay homage to our great freedom fighters.

Republic Day: Republic Day is celebrated to commemorate the embracing of Constitution. On this day, a variety of formal events including flag-hoisting and march-past are organized which are followed by “Constitution Awareness Program” in which students and staff members get information of their duties towards the nation and the rights given to them by the Constitution. The college provides medals to the students and award to the participants of extra-curricular activities organized throughout the year / Founders’ week.

Independence Day: The College celebrates Independence Day on 15th August. The students & the staff members of the College celebrate the spirit of patriotism. Flag hoisting and cultural events are organized. Statue hall is adorned with strings of light.

Teacher’s Day: On 5th September, the students and the staff members celebrate Dr. Radhakrishnan’s birthday as Teacher’s Day with great fervor. The students organize various programmes for the teachers and the Guru-Shishya parampara is celebrated.

Mahatma Gandhi’s Birth Anniversary Day: A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is celebrated in our Institute on 2nd October. Gandhi Ji is also known as the Father of the Nation, Bapu or Mahatma. The values of truth, peace, non- violence and trustworthiness are recalled and spread among the students of the institute.

World Student’s day on October 15th: The students of the college celebrate the birth anniversary of Dr. A. P. J Abdul Kalam who was a visionary President and prominent scientist. During the celebration, various competitions like Quiz competition, Paper Presentations, Poster Presentations and Creative Idea

are conducted and prizes are distributed.

31st October as Ekta Divas: Birth Anniversary of Sardar Patel is celebrated as National Integration Day. The volunteers from NSS, the Programme Officer and the teaching faculty enthusiastically participate in a short rally marathon around the premises of the College to evoke the spirit of unity and integrity among students and staff.

National Youth Day: Yuva Diwas or Swami Vivekananda's Birthday is celebrated with great joy and enthusiasm in India every year on 12th of January. It was first declared by the Government of India in the year 1984 to celebrate the birthday of Swami Vivekananda as the National Youth Day. The College celebrates this day by conducting few events as speech, debate, essay writing competition etc. where the students can show their inner skills. There were various camps, discussions, group talks, youth summits and youth festivals held across the nation on the occasion.

National Voters Day: Voters awareness programme are organized every years on 25th January by holding rally, debate and Oath.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The College maintains complete transparency in its academic, financial and auxiliary functions. It ensures that all the stakeholders are involved in framing policies and decision making. Students, teachers, non-teaching staff, management representatives and external experts have equal representation. Important notices regarding the College are regularly posted at the college website to ensure complete transparency in all its functioning. There is Anti-Ragging Committee, Admission committee, Proctorial Board, Student welfare Committee, Student council etc in the College for maintaining academic, financial and administrative transparency. The details of various activities are regularly reported to the concerned bodies and committees and records/minutes of the meetings are maintained in central office.

The PTA (Parent-Teacher Association):

Parent-Teacher Associations are bridges between the College and the parents. They not only provide advice on the development of the College, but also actively engage in organizing a variety of activities.

Alumni Association:

Alumni association is a way to come together in synchrony to make the institution a better place to be in. The alumni always guide the students and share their experiences in the academics, cultural and sports events, or even employment (by training them for their recruitment in corporate world or making them aware about the career options in their own field). They also help the weaker students in various ways.

Financial:

The Heads of the concerned departments submit budget for every financial year to the Committee of Management which subsequently frames the financial policy by mutual consent. For purchase of equipments, instruments, chemicals and other particular things, the college takes consent of the Founder President, the Secretary, the Joint Secretary and the Principal to ensure complete transparency in financial functioning. The College accounts are regularly audited by internal and external auditors.

Admission:

Admission in UG courses along with few PG Courses are strictly based on merit. In some PG Courses, admission is taken through entrance examination. The College follows all the rules and regulations of reservation policies laid by the Government of India and the State Government. The College Admission Committee ensures fair admission procedure by following the norms of the State Government and University with regard to fee and reservation.

Academics:

The Academic Calendar and Prospectus are provided to every student at the time of admission. Heads of the concerned departments distribute the syllabus, assignments, and academic activities according to the workload after holding meeting with the faculty members. The College has an examination unit headed by examination in charge to conduct the home examination, University examinations and any other competitive examination of state Government. Notice, circular & academic information's are uploaded on the college website and also displayed on notice board.

Administrative committees & academic committee:

Various committees are constituted for academic and administrative functioning. These committees work in a distinct & well defined manner. Minutes of meeting ensure the transparency in the functioning of the committees.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Promotion of Quality Education and Research

Promotion of research is very important for the development of any country. Knowledge creation is as important as knowledge transfer in any higher educational institute. This could be achieved, only by enabling the researchers focus on their core research work with a support system and helping them to gain the necessary funding, to obtain the required facilities and dedicate adequate time for their research activities. Therefore, promotion of research is a need of the time. The College initiates research activities through the following strategies:

- ◆ The institution encourages faculty members to pursue research and presents their findings in National and International Conferences/Seminars/Workshops/Symposiums.
To publish quality research articles in UGC listed and Peer reviewed journals .
- ◆ To organize seminars/conferences/workshops on the themes of local/regional/national/international importance.
- ◆ To motivate the faculty to pursue their Ph.D. and further research and apply for the major/minor research projects to UGC, ICSSR, DST,CST.
- ◆ To publish quality academic, research and edited books.
- ◆ To promote teachers for research guidance to create a number of research scholars.
To motivate the teachers to supervise the P.G. Students for completing their dissertation.
- ◆ To establish linkages and collaborations with other institutions/industries and universities for research.
To provide seed money and incentives to the teachers and research scholars for research activities.

The Practice:

The institution has a Research Advisory Committee and Academic Research Coordinator for promoting research culture among the staff and students of the campus. Faculty members are encouraged to participate and present their research papers in National and International Conferences/Seminars/Workshops/Symposiums for which the college provides TA/DA and duty leave. Faculty members are motivated to apply for research grants to different funding agencies. It provides seed money and incentives to the faculty for research activities. The College provides computing and internet facility, e-journals, INFLIBNET, DELNET etc. for research scholars and teachers. It organizes Seminars/Conferences/Workshops on various research themes. The College provides a Study Leave Facility for the teachers pursuing their Ph. D degree. It has prepared a code of ethics in research. The college has established linkages and MoUs with Institutes/Industries for research and training etc.

Evidence of Success:

The College has observed successful outcomes in research in the last few years after the implementation of the promotion of research as the best practice. The achievement in the field of research is the main indicator of excellence in research accomplished at the College.

The College has research centers for Ph.D. in the following subjects- Botany, Chemistry, Mathematics, Physics, Zoology, Geography, Hindi, Political Science, Sanskrit and Psychology. 20 faculty members are recognized research guides/supervisors in various subjects and 10 research scholars have been awarded Ph.D. degree in 2015-16 under their guidance. The College teachers have published 23 research papers in

the journals notified by UGC/peer reviewed, 13 research papers in conferences/workshops/symposiums, 05 books/chapters in books under various publications and 22 seminars have been attended. The College provides financial support to teachers for attending and presenting their research work in conferences/seminars/workshops. The College extends financial support to the faculty for attending Seminars/Conferences/Workshops etc.

Best Practice 2:

Eco-friendly campus

Following objectives are laid by the college:

1. To endorse understanding of environmental issues amid students, staff and society.
2. To attain quality of life among all the stakeholders.
3. To achieve healthier sustainability of the campus.
4. The campus is abode of rare, medicinal/herbal plants.
5. Renewable energy source and solar streetlights are designed to work throughout the night.
6. Seminars and lectures are organized on various environmental issues.

The main objective of the practice is to have clean and green environment and to develop concern, regarding environmental issues and challenges.

The practice:

The college regularly organizes seminars, conferences and lectures by resource persons on environmental issues. A global problem behind screen is that the local environmental change has global effect.

Environmental awareness is also spread through rallies and posters throughout city and villages.

The sign boards are displayed throughout for plastic free campus.

The college also emphasizes to reduce noise pollution inside and outside the campus with sign boards declaring it as an offence with penalty. Smoking is completely forbidden in the campus.

The college has banned the burning of waste in the campus.

Department of Zoology has developed vermicompost units in the campus to create solid waste management and it is used in our garden to avoid chemicals.

Environment friendly electrical vehicles and bicycles are promoted to save biodegradable fuel and have pollution free environment (and appreciation certificate is given to them).

Periodically, trees are planted that add greenery to the campus, moreover, trees are considered as lungs of this planet.

Rain water harvesting is also done. Waste water is also used for gardening. Hive boxes are placed for the effective pollination of flowering plant.

Other Best Practices:

To save electricity, LED bulbs are used. It is insured that fans and electric bulbs are switched off when they are not in use. Solar Street lights are installed at the roadside on the campus.

Problem Encountered and resources required :

A long term assurance and efforts are required from all stake holders.

Finance is also an important factor for the maintenance and continuation of these practices.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The slogan of the institution “Nobility and Character are fruits of education” reflects its vision and mission. The vision and mission of the institution is to spread the nobility and character, excellence, wealth of mind and delight of culture in the society. As far as our Mission and Vision are concerned, the college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. Most of the students are from rural areas and poor background, but they are not poor in talent, knowledge and humility.

Our college staff identifies the talent of the students and encourages them as per our mission statement, ‘our aim is to bring the girls into the mainstream of higher education’. It inculcates the communicative, research and vocational instincts in the students and provides them up-to-date knowledge and innovations for their all- round development. The availability of sufficient opportunities of extracurricular activities to the students and faculty members are the special inspirational features of the institution.

The college has been progressing continuously. The academic journey of the college has been the introduction of new subjects such as B. Ed. course in 1960; P.G. courses (Botany & Chemistry) in 1970; PG (Physics, Maths, Geography, Political Science, Hindi & Sanskrit) in 1971; P.G.D.C.A. in 1986 and Seed Technology as a UG subject in 1990.

In the year 2004-05, P.G. course in Zoology, Psychology, and B. Com. were started for the convenience of the local students who could not go to metropolitan cities owing to their weak financial condition. For raising the education standard of the students, learned lectures and national seminars have been organized with the financial help of UGC New Delhi. Three National Seminars were held during the period of 2010-2013 in which eminent personalities from different parts of the country and delegates from Nepal also participated.

Recognizing the importance of occupational education, the college started B.C.A. & B.B.A. from the session 2010-2011. Home Science has been started in Arts faculty since 2013-2014. The Central library of M. L. K. P. G. College was established in year 1955. The library was then headed by Sri Mahdavi Prasad

Srivastava. The total area of library covers 122000 square feet, and is automated using e-Granthaly, automation software developed by NIC Delhi. The Library has one reading room which can accommodate 70 students and Reference section for research scholars and teachers which has almost 17000 books. The Library also has smart class room and a Conference Hall. The Library also has some good collection of Manuscripts and rare books which are preserved by using latest preservation techniques. The Library has 110299 books which are available for students according to their course requirement. It also has Wi-Fi service with INFLIBNET facility. The college is fortunate enough to get Rs 30 lacs as financial aid from U.G.C. New Delhi under 10th Five Year Plan and Rs 21 lacs for UG development and 31 lacs for P.G. development during the 11th Five Year Plan.

The college campus is furnished with Wi-Fi facility and the whole campus is under the surveillance of CCTV. The college maintains a well-furnished library. Seven hundred research scholars have been awarded Ph.D. degree till now. There are six subjects in B. Sc. and 13 subjects in B. A. It has the privilege of running P.G. courses for Chemistry, Botany, Physics, Mathematics, Geography, Political Science, Sanskrit and Hindi under grant-in-aid scheme; Zoology, Psychology, Education, English & M. Com. Under self-finance scheme.

Music has been added in the list of U.G. subjects and Sociology as PG subject since 2018-2019 under SFS. The college is constantly engaged in organizing learned lectures and granting opportunities to the students to participate in cultural and athletic events.

Thus, being associated with Siddhartha University, Kapilvastu, Siddharth Nagar, it is contributing to qualitative education under the guidance of proactive & visionary committee of management and learned and experienced faculty members. Not only the college fraternity but also the people of Terai region feel proud of this institution.

Our college is also offering undergraduate, postgraduate, and short term, value added/skill based courses. The college campus is spread over in 42.37 acres. The college provides excellent physical infrastructural facilities such as adequate number of classrooms, staff rooms, restrooms, seminar halls, conference hall, library building, reading room, administrative building, the Principal's quarter, staff quarters for the teaching and the non-teaching staff, girls' hostels, boys hostels and Indoor stadium, etc. The college has various laboratories for different subjects like, Physics, Chemistry, Botany, Zoology, Mathematics, Geography, Psychology, and Computer Science. Department of English has an updated Digital Interactive Language Laboratory.

The college has ICT enabled classrooms, computers, and printers to facilitate the teaching-learning process. The central library of the college is fully automated which uses integrated library Management System known as e-granthalaya software. The Library Management Software consists of Modules such as Book Management, Book Accession, Membership, Books circulation and Catalogues. The Server facility is maintained by department of Computer Science. E-journals, Shodhganga membership, e-books, Database, 20 mbps broadband facility is available in the college.

For the all-round development of the students, the college provides fully equipped Gymnasium (Fitness Zone) keeping modern equipments. Incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the winners are provided to boost the confidence of the students. The college also gives concession in tuition fees and hostel fees to the sports players.



2. CONCLUSION

